

**Liquefied Petroleum Gas Board
Minutes
July 13, 2023**

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The Alabama Liquefied Petroleum Gas Board held its quarterly board meeting on July 13, 2023, at 10:00 a.m. at 770 S. McDonough Street, Montgomery, AL

Members Present: Chairman, State Fire Marshal Scott Pilgreen, Vice-Chairman Dickie Ferguson, Larry Parden, Ken Coker, Sgt. Jeremy Burkett.

Members Absent: Ken Sexton, Consumer Advocate Elizabeth Barnett, Public Service Commission Designee Lindsey Ward, and Board Attorney Matt Bledsoe.

With a quorum present, the Chairman called the meeting to order, and Mr. Benny Gay gave the invocation.

The Chairman called for a motion to adopt the agenda.

(1) Mr. Ferguson moved to adopt the agenda. Seconded by Mr. Parden, the ayes were unanimous.

Copies of meeting packages supplied to board members are retained on file at the Alabama LP-Gas Board office and are available for inspection upon request.

Minutes of the Last Meeting

The Chairman called for the approval of the minutes of the April 13, 2023, meeting.

(2) Mr. Parden moved to approve the minutes of the April 13, 2023, meeting. Seconded by Mr. Coker, the ayes were unanimous.

Public Hearing for Proposed Changes to Regulation

The Chairman called for a motion to recess from the regular meeting to conduct a public hearing for the purpose of considering amendment of Alabama Administrative Code 530-X-1-.05 Request Public Records from Liquefied Petroleum Gas Board.

(3) Mr. Coker moved to recess from the regular meeting to move into a public hearing. Seconded by Mr. Parden, the ayes were unanimous.

The Chairman declared the Board in a public hearing related to the proposed adoption of Alabama Administrative Code 530-X-1-.05 Request Public Records from Liquefied Petroleum Gas Board.

The public hearing convened at 10:06 a.m.

The Administrator stated there are no public comments received for the adoption of Alabama Administrative Code 530-X-1-.05 Request Public Records from Liquefied Petroleum Gas Board. The Administrator explained the proposed adoption.

The Chairman called for a motion to end the public hearing and reconvene the regular quarterly board meeting.

(4) Mr. Coker moved to end the public hearing and reconvene the regular quarterly board meeting. Seconded by Mr. Parden, the ayes were unanimous.

The public hearing ended, and the regular board was reconvened at 10:09 a.m.

Old Business

None

New Business

The Chairman called for a motion to adopt Alabama Administrative Code 530-X-1-.05 Request Public Records from Liquefied Petroleum Gas Board as petitioned.

(5) Sgt. Burkett moved to adopt Alabama Administrative Code 530-X-1-.05 Request Public Records from Liquefied Petroleum Gas Board. Seconded by Mr. Ferguson, the ayes were unanimous.

The Chairman appointed board members Mr. Larry Parden and Mr. Dickie Ferguson to serve on the Research Education Advisory Committee (REAC) for 2023-2024.

Two Class B permit applications were presented to the Board.

1. Trafigura Trading LLC, Houston, TX
2. KAG Energy LLC dba Advantage Tank Lines

(6) Mr. Parden moved to approve the Class B permit application. Seconded by Mr. Coker, the ayes were unanimous.

Sixteen Class C permit applications were presented to the Board.

1. American Maintenance & Renovation, LLC, Opelika, AL
2. American Plumbing LLC, West Blocton, AL
3. Baty Service Company, Greensboro, AL
4. Brim Construction Group, Mobile AL
5. Building Technology Inc., Muscle Shoals, AL
6. Clark Heating, Air and Plumbing of Alabama, LLC., Montgomery, AL
7. Crews Plumbing Company, Milton, FL
8. Davis Air, Winfield, AL
9. Guinn Service, Birmingham, AL
10. Hodge Mechanical Services LLC, Cullman, AL
11. Loggins Gas Fitting Services, Warrior, AL
12. Regal Plumbing, LLC., Tallassee, AL
13. Southeast Quality Beverage, LLC, Athens, AL

14. Southern Tankless Gas Fitter, Marbury, AL
15. Stephen King, Russellville, AL
16. Tic Pope Plumbing and Gas, Huntsville, AL

(7) Mr. Parden moved to approve the sixteen Class C permit applications. Seconded by Mr. Ferguson, the ayes were unanimous.

Nine Class F permit applications were presented to the Board.

1. Deer Run Troy, LLC, Troy, AL
2. GARV of Heflin dba Great American RV Superstores, Heflin, AL
3. Ikner's Bait and Tackle, Monroeville, AL
4. Ocean Canyon Resorts LLC dba OCR-Mountain Lakes Resort LLC Langston, AL
5. RV Park Management LLC/Theodore, Theodore, AL
6. Tractor Supply Company #2682/Childersburg, Childersburg, AL
7. Tractor Supply Co. #2697/ Pelham, Pelham, AL
8. Triple H. Properties, Inc., Haleyville, AL
9. Walker & White Investments dba Georgia Mountain RV Resort, Guntersville, AL

(8) Mr. Coker moved to approve the nine Class F permit applications. Seconded by Mr. Parden, the ayes were unanimous.

Code Violation Settlement Agreements

Settlement Agreement 2023-02 for code violations was presented for approval. The settlement agreement was based on the board's pre-approved settlement amounts.

(9) Mr. Ferguson moved to approve Settlement Agreement 2023-02. Seconded by Mr. Coke, the ayes were unanimous.

Settlement Agreement 2023-06 for code violations was presented for approval. The settlement agreement was based on the board's pre-approved settlement amounts.

(10) Mr. Ferguson moved to approve Settlement Agreement 2023-06. Seconded by Mr. Parden, the ayes were unanimous.

Settlement Agreement 2023-12 for code violations was presented for approval. The settlement agreement was based on the board's pre-approved settlement amounts.

(11) Mr. Parden moved to approve Settlement Agreement 2023-12. Seconded by Mr. Coker, the ayes were unanimous.

Administrator's Report

The Administrator presented the following permits for cancellation:

- Citizen Propane, Inc., Colquitt, GA, Class B Permit No. 628, canceled because business sold.

- Metro RV Theodore LLC dba Mobile West RV Resort, Theodore, AL, Class F Permit No. 828 business sold to RV Park Management LLC.
- Metro RV Mobile LLC, Coden, AL, Class F Permit No. 793, business sold RV Park Management LLC.
- Mr. Dan's Plumbing, Inc., Eastaboga, AL, Class C Permit No. 791, was canceled because the business stopped performing LP-gas activities.
- S & S Propane Service, Rutledge, AL, Class C Permit No. 1138, business closed.
- B4 Enterprise LLC dba Deer Run RV Park, Troy, AL, Class F Permit No. 858, business sold to Deer Run Troy LLC.
- Clark Diversified Services, Inc., Montgomery, AL, Class C Permit No. 1077, business sold to Clark Heating and Plumbing of Alabama, LLC, Class C Permit No. 1218.
- Hunter Property's LLC dba Poppy's Propane, Addison, AL, Class F Permit 735, business closed.
- Rocket City Storage LLC, Meridianville, AL, Class F Permit 796, canceled because stopped performing LP-gas activities.

The Administrator presented the board's financial position.

(12) Mr. Ferguson moved to accept the Administrator's Report as presented. Seconded by Mr. Parden, the ayes were unanimous.

Policy Updates

The Administrator presented an updated Staff attendance policy to the board and gave a brief discussion of what was included in the attendance policy.

(13) Mr. Ferguson made a motion to adopt the attendance policy. Seconded by Sgt. Burkett, the ayes were unanimous.

The Administrator presented the vehicle use policy for the Liquefied Petroleum Gas Board related to the governor's executive order #728, which promotes efficiency and accountability in the use of state vehicles. The Administrator discussed with the board that the vehicle use policy had to be implemented by July 1, 2023, before the board could vote on it.

(14) Mr. Paden made a motion to adopt the Liquefied Petroleum Gas Board vehicle use policy. Seconded by Mr. Ferguson, the ayes were unanimous.

Proposed Administrative Pay Grade Review

The Administrator explained to the board that the Executive Assistant's pay grade has not been reviewed since October 2005, and the Executive Assistant's duties have increased over the years.

Also, the Administrator requested to review the Executive Assistant's pay grade and reclassify the job title.

(15) Sgt Burkett made a motion to review the Executive Assistant's pay grade and reclassify the job title. Seconded by Mr. Coker, the ayes were unanimous.

Inspector Qualification

The administrator requested to reinstate the allowance of APOST certification in lieu of propane job experience and three minimum years for law enforcement. He stated this would allow more applicants to apply for the job.

(16) Sgt. Burkett made a motion to reinstate the allowance of APOST certification in lieu of propane job experience. Seconded by Mr. Ferguson.

The date of the next board meeting is October 5, 2023.

(15) Sgt. Burkett moved to pay the board members' expenses. Seconded by Mr. Coke, the ayes were unanimous.

The meeting was adjourned at 10:50 a.m.