

**Liquefied Petroleum Gas Board
Minutes
January 13, 2022**

The Alabama Liquefied Petroleum Gas Board held its quarterly board meeting on January 13, 2022 at 10:00 a.m. at 770 S. McDonough Street, Montgomery, AL.

Members Present: Chairman Scott Pilgreen, Consumer Advocate Elizabeth Barnett, Public Service Commission Designee Wallace Jones, Ken Sexton and Ken Coker.

Members Absent: Vice-Chairman Dickie Ferguson, Larry Parden, Public Safety Designee Cpl. Jeremy Burkett and Board Attorney Matt Bledsoe.

With a quorum present, the Chairman called the meeting to order and Mr. Coker gave the invocation.

The Chairman called for a motion to adopt the agenda.

(1) Mr. Coker moved to adopt the agenda. Seconded by Mr. Jones, the ayes were unanimous.

Copies of meeting packages supplied to board members are retained on file at the Alabama LP-Gas Board office and are available for inspection upon request.

Election of Officers

Chairman Pilgreen opened the nominations for Chairman.

Mr. Coker nominated Mr. Pilgreen for Chairman. Mrs. Barnett seconded the nomination. The nominations were closed.

Mr. Pilgreen was elected Chairman by acclamation.

Mr. Jones nominated Mr. Ferguson as Vice-Chairman. Mrs. Barnett seconded the nomination. The nominations were closed.

Mr. Ferguson was elected Vice-Chairman by acclamation.

Minutes of the Last Meeting

The Chairman called for approval of the minutes of the October 14, 2021 meeting.

(2) Mr. Jones moved to approve the minutes of the October 14, 2021 meeting. Seconded by Mrs. Barnett, the ayes were unanimous.

Old Business

The Administrator advised the Board that Mr. Parden has been reappointed by the Governor as the Southwest Board Member.

New Business

A. A Class B-1 permit application was presented to the Board.

1. Greendale Holdings Ltd, Inc. dba Fair Propane, Louisville, MS

(3) Mr. Sexton moved to approve the Class B-1 permit application. Seconded by Mrs. Barnett, the ayes were unanimous.

B. Four Class C permit applications were presented to the Board.

1. BDR Enterprises LLC, Lester, AL
2. Coastal Gasworks, Foley, AL
3. Mobile Propane Services LLC, Hogansville, GA
4. Stroud Plumbing, Cecil, AL

(4) Mr. Coker moved to approve the four Class C permit applications. Seconded by Mr. Jones, the ayes were unanimous.

C. Six Class F permit applications were presented to the Board.

1. Autry Greer & Sons, Inc. dba Cash Saver #14, Bay Minette, AL
2. Love's Travel Stop #846, Irvington, AL
3. Oxford Lumber Company, Inc., Oxford, AL
4. Strickland's What's, Inc., Alexander City, AL
5. Superior RV & Repair LLC, Guntersville, AL
6. The Woods RV Resort LLC, Montgomery, AL

(5) Mr. Jones moved to approve the six Class F permit applications. Seconded by Mr. Sexton, the ayes were unanimous.

Code Violation Settlement Agreements

There were no Code Violation Settlement Agreements.

Administrator's Report

The Administrator presented the following permits for cancellation:

- A G Propane/Franklin, GA, Class A Permit No. 279 cancelled due to business sold to Holston Gases.
- Alabama Climate Control/Huntsville, AL, Class C Permit No 161 cancelled sold business to another company.
- Blount County Board of Education/Oneonta, AL, Class C Permit No. 73 cancelled at the owner's request.
- Blue Rents, Inc./Mobile, AL, Class F Permit No. 612 cancelled at the owner's request.
- DAMSCO/Fayetteville, TX, Class B Permit No. 634 cancelled at the owner's request.
- Fair Propane Gas Systems, Inc./Louisville, MS, Class A Permit No. 309 cancelled due to business sold to Greendale Holdings Ltd.
- Hainjes, Inc./Greenville, AL, Class C Permit No. 105 cancelled at the owner's request.
- JKC Properties Inc, dba I-65 RV Campground/Creola, AL, Class F Permit No. 536 cancelled due to business sold to another company.

The board's financial position was presented by the Administrator.

- (6). Mrs. Barnett moved to accept the Administrator's Report. Seconded by Mr. Jones, the ayes were unanimous.

Date of the next board meeting is April 14, 2022.

- (7). Mrs. Barnett moved to pay the board members' expenses. Seconded by Mr. Coker, the ayes were unanimous.

The meeting was adjourned at 10:19 a.m.

AGENDA
ALABAMA LP GAS BOARD
QUARTERLY BOARD MEETING
January 13, 2022

- 1. Call Meeting to Order**
 - A. Invocation
 - B. Roll Call
 - C. Introduction of Guests

- 2. Adopt the Agenda**

- 3. Election of Officers**
 - A. Chairman
 - B. Vice-Chairman

- 4. Approval of Minutes from October 14, 2021**

- 5. Old Business**
 - Update on Southwest Board Member Election Result

- 6. New Business**
 - A. Class B-1 Permit Application (to engage in the operation as branch of Class A Permit)**
 1. Greendale Holdings Ltd, Inc. dba Fair Propane, Louisville, MS

 - B. Class C Permit Application (to service, install, repair and adjust LP-gas appliances and piping on the downstream side of the tank outlet valve only)**
 1. BDR Enterprises LLC, Lester, AL
 2. Coastal Gasworks, Foley, AL
 3. Mobile Propane Services LLC, Hogansville, GA
 4. Stroud Plumbing, Cecil, AL

 - C. Class F Permit Applications (to operate a retail LP-gas dispensing station)**
 1. Autry Greer & Sons, Inc. dba Cash Saver #14, Bay Minette, AL
 2. Love's Travel Stop #846, Irvington, AL
 3. Oxford Lumber Company, Inc., Oxford, AL
 4. Strickland's What's, Inc., Alexander City, AL.
 5. Superior RV & Repair LLC, Guntersville, AL
 6. The Woods RV Resort LLC, Montgomery, AL

 - E. Code Violation Settlement Agreements**

- 7. Administrator's Report**
 - A. Cancelled Permits
 - B. Financial Information

- 8. Date of Next Board Meeting – April 14, 2022**

- 9. Payment of Board Members' Expenses**

- 10. Adjourn**

OFFICE OF THE GOVERNOR

KAY IVEY
GOVERNOR



STATE CAPITOL
MONTGOMERY, ALABAMA 36130

(334) 242-7100
FAX: (334) 242-3282

STATE OF ALABAMA

November 10, 2021

Mr. Larry Parden
229 Cammack Drive
Grove Hill, Alabama 36451

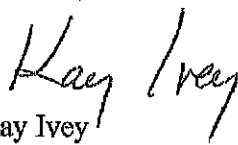
Dear Mr. Parden:

By this letter, I hereby reappoint you to the Alabama Liquefied Petroleum Gas Board, effective immediately. You will serve as a representative of the Southwest region of the state. Your term of service will expire October 1, 2027.

As one of my appointees, you will be making important decisions that directly affect the citizens of Alabama. I have made honesty and integrity a priority in my Administration, and I know that you will embody these two virtues while serving the people of Alabama. Please plan to attend all meetings within reason, be a good steward of the taxpayers' money, and work in your position to instill trust in state government. The responsibility that comes with this appointment is not to be taken lightly. I trust that you will rise to the occasion and set a standard for others to follow.

I appreciate you serving in this capacity, and I am confident you will render valuable service to the citizens of Alabama.

Sincerely,


Kay Ivey
Governor

KI/nl/em

cc: Mr. Mark Nelson, Administrator
Ms. Michele Brown
Ms. Nita Carter

ADMINISTRATOR'S REPORT

January 13, 2022

A. Cancelled Permits

- A G Propane/Franklin, GA, Class A Permit No. 279 cancelled due to business sold to Holston Gases.
- Alabama Climate Control/Huntsville, AL, Class C Permit No. 161 cancelled sold business to another company.
- Blount County Board of Education/Oneonta, AL, Class C Permit No. 73 cancelled at owner's request.
- Blue Rents, Inc/Mobile, AL, Class F Permit No. 612 cancelled at owner's request.
- DAMSCO/Fayetteville, TX, Class B Permit No. 634 Cancelled at owner's request,
- Fair Propane Gas Systems, Inc/Louisville, MS, Class A Permit No. 309 cancelled due to business sold to Greendale Holdings Ltd.
- Hainjes, Inc./Greenville, AL, Class C Permit No. 105 cancelled at owner's request.
- JKC Properties Inc, dba I-65 RV Campground/Creola, AL, Class F Permit No. 536 cancelled due to business sold to another company.

B. Board's Financial Position

ADMINISTRATOR'S REPORT

Alabama LP-Gas Board Finances:

	<u>FY 2022</u>	<u>FY2021</u>	<u>Net Change</u>
Revenue (Oct-Dec)	\$ 404,684.67	\$ 425,738.44	\$ -21,053.77 -4.94%
Expenditures (Oct-Dec)	\$ 350,839.84	\$ 336,198.12	\$ 14,641.72 4.35 %

Gallons:

FY 2022 YTD (Oct. 2021 – Dec. 2021) 69,334,892 gallons

FY 2021 YTD (Oct. 2020 – Dec. 2020) 71,632,488 gallons

- **Decrease in Gallons from FY 2021** **2,297,596**
- **% Decrease in Gallons from FY 2021** **3.20 %**
- **Decrease in Fee Revenue** **\$ 11,487.98**

Financial Position:

	<u>FY 2022</u>	<u>FY 2021</u>
Available Cash (December 31)	\$ 403,504.11	\$ 370,757.50
Unobligated Cash (December 31)	\$ 295,104.65	\$ 179,020.36

ADMINISTRATOR'S REPORT (Continued)

Revenue October 2021 – December 2021

<u>Sources of Revenue</u>	<u>Amount</u>	<u>% of Overall Revenue</u>
• Permit Renewal Fees	\$ 54,410.00	13.45 %
• LPG Fees	\$ 346,674.46	85.67 %
• Fines for Code Violations	\$ 2,550.00	0.63 %
• Remaining Revenue	\$ 1,050.21	0.25 %
○ New Permit Applications		
○ Bulk Plant Installation Permits		
○ Misc. (copies of investigative files, etc.)		
○ Penalties (Late LPG fees, permit renewal, etc.)		
○ Surplus Sales		
○ Motor Fuel Decals		
○ Insurance Recovery		

Total FY 2022 Revenue Collected YTD \$ 404,684.67

Expenses October 2021 – December 2021

<u>Expenditure Group:</u>	<u>Amount</u>	<u>% of Overall Expenses</u>
• Personnel Costs	\$ 200,355.63	57.11%
• Employee Benefits	\$ 79,405.22	22.64 %
• Travel In-State	\$ 6,727.04	1.92 %
• Repair & Maintenance	\$ 82.21	0.02 %
• Rentals & Leases	\$ 6,621.30	1.89 %
• Utilities & Communication	\$ 4,715.65	1.34 %
• Services	\$ 29,831.22	8.50 %
• Supplies	\$ 17,163.77	4.89 %
• Transportation (Operating)	\$ 5,937.80	1.69 %
• Transportation (Fleet Renewal)	\$ 0.00	0.00 %
• Other Equipment Purchases	\$ 0.00	0.00%
Totals	\$ 350,839.84	100%

C. Motion to accept the Administrator's Report